

East End Prep – Board of Directors Meeting Minutes – 8.16.17

Attendees:	Andy Faught, Ted Helm, Melissa Halsell, Ben Cundiff, Amanda Lincoln, Mark Bacurin, Veronica Franks, Kim Whitaker, Jay Ferguson, Marsha Edwards, Rob Laird, Jim Leckrone
1. Call to Order	Chair Andy Faught called the meeting to order at 730am. Andy welcomed and introduced new Board Members – Jay Ferguson and Veronica Franks.
2. Board Year Outline	Andy presented the Board year outline and reviewed the meeting schedule for the year.
3. Committee Structure	Andy reviewed the committees and members of each: <ul style="list-style-type: none"> - Finance – Mark and Jay - Board Recruitment/Governance – Marsha, Rob and Veronica - Marketing/ Development – Melissa and Mara - Facilities – switched to School Growth – Ted He asked that each committee meet before the next Board meeting to set goals for the year. Committees should send Andy the meeting date and time when set. Mark recommended that next year the Board consider an academic/ education committee. Marsha suggested there may be a need for a committee in the future to manage teacher retention and issues.
2. School Leader Report	Jim shared the enrollment numbers with the Board – 760 students (budgeted for 754) with wait list in grades 1-5. He shared early raw state testing score data analysis of from D2D. Cut scores are expected to be available in October. Jim updated the board on the current leadership structure of the school. The team at EEP developed a Leadership and Organizational goals document that Jim reviewed with the Board. The board discussed the progress on the conversations with Stem Prep about college pathways for EEP students.
3. Finance Report	Mark reviewed the year end finance report with the Board.
7. Action Item Summary	Andy asked the Committees to convene and set their goals for the year before the next meeting. Andy, Mark, and Marsha will get together to finalize Jim’s review.
8. Adjourn	Having no other business, the meeting was adjourned.