



March 16th, 2020

Dear East End Prep Families,

We hope this finds you staying safe and healthy during this tumultuous time. As you have probably heard by now, school will be closed until at least April 3rd to attempt to minimize the spread of the coronavirus; this includes all sports and after school activities that would have been held during this time period. Our top priority is that our EEP families, scholars, and staff remain safe and healthy. In addition, we are in the process of refining our plans for distance learning to ensure scholars are still learning even though they are not physically in school.

- **Distance Learning:** we need some information from you as we continue to build a distance learning plan where all scholars can be supported. If you did not take the paper survey last week, please take the survey linked [here](#), and also linked in the EEP website. If you cannot access it, call the front office this week between 8 and 2 to provide your survey answers over the phone.
- **Food Service:** providing food to our scholars is MNPS and EEP's top priority during the closing period. We are waiting to hear back from MNPS around specifics of their plan so we can know next steps and how EEP can help facilitate this process with our families.
- **Temporary food service during spring break resource:** The Martha O'Bryan Center (711 South 7th Street, Nashville, TN 37206) will be open from 10-2 this week to distribute food to any family in need whether impacted by the tornado or the coronavirus.
- **Communication:** we will be updating you this week and beyond as we continue to work through the details of this plan. Please check the EEP website (www.eastendprep.org) and the East End Prep facebook page for regular communications moving forward. We will also continue to send call outs when new important information is posted. Additionally, you can always call the front office at 630-7470 as front office staff will be available via phone during work days from 8:00-2:00 over spring break and 8:00 to 4:00 after spring break.

We will be in communication later this week to provide updates and details on next steps. Please make sure you are taking care of yourself and your families during these unprecedented times. We are here to support you and the entire East End Prep community every step of the way as we get through this crisis together.

Sincerely,

Jim Leckrone

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