



March 22nd, 2020

Dear East End Prep Families,

We hope you are staying well and healthy during this time of national crisis. Below are updates for this week around Distance Learning and MNPS food distribution.

First things first- as we march onward through these uncharted waters of distance learning, we have developed **EEP Guiding Principles** (<https://www.eastendprep.org/distancelearningsupport/>) to ground our purpose during this national crisis, This was created in an effort to ground us all in our approach to each other and learning during this unexpected time of school closure. Thank you for being flexible and patient as we figure this out together as an EEP family.

Food update from MNPS:

- In addition to the food hubs located around the county, MNPS will be delivering food to high needs areas, along with books at certain locations, update [linked here](#). The full web address is <https://news.mnps.org/mnps-to-offer-student-meal-delivery-in-select-areas-of-nashville/>
- Reminder that we highly recommend that you get to the site closest to your home very early to ensure you are in line and ready

Distance learning week 1 updates:

- If you have not already taken the tech survey, please take the [survey](#) as soon as possible. It's also linked in the EEP website. If you cannot access it, call the front office Monday between 8:30 and 5:00 to provide your survey answers over the phone. Throughout this week, we will contact you individually per your survey responses to coordinate filling family technology needs as best we can
- **On Monday, March 23rd grade level packets will be copied and ready for you in the front of the school between the hours of 8:30am and 5:00pm in a sanitized friendly set up. Please know this is the only day hard copies will be available at school, all EEP staff will be working remotely starting Tuesday.** If you pull up and someone is getting their packet, please wait in your car until the person returns to their car. We want to adhere to the social distancing norms set out by the federal government and prevent further spread of the virus. On our website and Facebook page is also a "how to" video walking you through this process.
 - If you prefer to have a soft copy of your scholar's packet, they are on the EEP website (<https://www.eastendprep.org/distancelearningsupport/>)
 - You will not turn these packets back in, they are just to keep your scholar productive and learning during this 1st week of distance learning and as our team plans future weeks

- The hard copies do not contain answer keys, however all answer keys are located on the EEP website, family information tab (<https://www.eastendprep.org/distancelearningsupport/>)
- The packets are designed to be independent for you and your scholar. During this 1st week, your teachers and leaders will be planning what things look like for week 2 and beyond and will not have regular times set up to support. Moving forward into week 2 (March 30th-April 3rd), teachers will be available virtually and via phone at specific daily times during the week. Those times will be communicated in a future update
- 2nd grade families- if you already received a packet, you do not need to come pick one up. If you did not receive one last week or have lost it, extra copies are available Monday in the front of the school.

Continued communication: we will continue to update you regularly via the EEP website in the family information tab (<https://www.eastendprep.org/distancelearningsupport/>) and on the East End Prep Facebook page. We will also continue to send call outs when new important information is posted. Additionally, EEP staff will be working remotely during this period of closure. To get in contact with us, all staff email addresses including classroom teachers are listed on the EEP website. If you have a general school related question during this period, please email eepoffice@eastendprep.org

Please make sure you continue to take care of yourself and your family during these unprecedented times. We are here to support you and the entire East End Prep community every step of the way as we get through this crisis together.

Sincerely,

Jim Leckrone

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