



East End Prep's Quarter Two Plan

As East End Prep and other schools in Nashville continue to monitor COVID-19 trends in Davidson County, we are preparing for our youngest students to return to face-to-face learning by asking parents and guardians to tell us if they want to continue virtually or come to schools in person.

Classroom schedules and teacher assignments will be based on whether students will attend virtually or in person, and this may result in your student being assigned a new teacher or teachers to meet their needs.

We are asking **only Kindergarten families** to inform us of your decision by Tuesday, September 22, 2020. Please note and read the entire document before making your selection:

- You will need to complete a separate survey for each Kindergarten scholar enrolled at East End Prep.
- You can fill out the survey on any computer, tablet, or smartphone with Internet access. A link to the survey is below.
- These decisions will be for the remainder of the semester so resources can be properly allocated to ensure fewer interruptions in learning.
- Families will be provided an opportunity in December to change their decision for the second semester, which will start in January of 2021.
- **If we do not receive a response to the decision survey from you, your child will be attending virtually.**
- Please know that we are committed to continuing to provide a high-quality virtual curriculum with support for families who choose to remain in the virtual setting.

PHASING IN SCHEDULE

Kindergarten - Monday, October 19

- School hours will be from 8am-12:45pm
- School will be in-person Monday-Thursday and will be at home, asynchronous on Friday

1st grade - in person learning options to be determined

- Determinations will be made based on our learnings and current data in our city
- We are considering plans to potentially invite 1st grade students into the building some time in November

2nd-8th grades - in person learning options to be determined

- Determinations will be made based on our learnings and current data in our city
- We are considering plans to invite small groups of students into the building later in Q2 and potentially opening up the in-person option after Winter Break

[SURVEY LINK](#) (FOR KINDER ONLY)

FREQUENTLY ASKED QUESTIONS FOR PARENTS AND GUARDIANS

Q: Do I have to complete a separate survey for each child?

A: Yes, families must submit one decision survey for each child enrolled at East End Prep **(Only kindergartners submit the survey at this time)**.

Q: What is the deadline for my decision for quarter 2?

A: Please complete the survey by September 22, 2020. After the deadline, you may opt to enroll your child in our virtual option but we cannot accommodate additional requests for in person.

Families will be provided an opportunity in December to change their decision for the second semester starting in January of 2021.

Q: Who can complete the Family Decision Survey?

A: The student's legal guardian should submit your family's decision. Only one decision can be made for each child.

Q: What will in-person learning look like when students return?

Masks over mouth and nose will be required for all students and staff.

Any student who exhibits symptoms of COVID-19 such as a temperature of 100.4 or above, a cough, shortness of breath, or sudden loss of taste or smell will not be able to attend.

Classroom sizes will be limited by our ability to seat students 6 feet apart in a classroom. We expect the average kindergarten class size to be about 15 students.

Classrooms will be configured to maximize social distancing and prevent the spread of COVID-19.

If a student or staff member tests positive for COVID-19, they will be required to self-isolate for 14 days.

If a student or staff member is determined to be in close contact with a confirmed COVID-19 case, that person will be required to quarantine for 14 days.

As schools become aware of positive cases or the need to quarantine, families will be informed. However, we will not be able to share the name(s) of the individual(s) who are positive due to student and health privacy laws.

Some classes may be taught virtually while students are present in the school building due to personnel constraints.

Health officials and the public have learned a lot about COVID-19 since it first emerged late last year; however, they are still learning new information every day. As we learn more and get updated guidance, we will make adjustments accordingly.

Q: What will the safety checks at school arrival entail?

A: Staff will ask the following questions of families at bus and car rider arrival:

- Have you been in close contact with a confirmed case of COVID-19 within the past 48 hours?
- Are you experiencing a cough, shortness of breath, sore throat, or stomach symptoms?
- Have you had a fever in the last 48 hours?
- Have you had a new loss of taste or smell?
- Staff will take the child's temperature.

Q: What will happen if a student has a temperature higher than 100.4 or other COVID symptoms?

A: If the student has not yet gotten on the bus or not yet entered the building, they will go immediately home.

Please stay at the bus stop to ensure your child passes the initial safety check. Once your child has boarded the bus, you can leave the bus stop.

Q: What will happen if a student develops a temperature higher than 100.4 or other COVID symptoms during the school day?

A: We will call families and will need you to immediately come pick your child up from school.

Q: What if I am unable to pick up my child during the school day?

A: We recommend the virtual learning option for your family.

Q: If I choose virtual or in-person, will my student stay with their enrolled school?

A: Yes, students who remain in virtual learning or choose the in-person option will be taught by teachers at their school of enrollment and their scheduled classes will remain the same. Students may be assigned a different teacher to match the students with teachers who are either in-person or virtual.

Q: Will teachers simultaneously do virtual and in-person?

A: General Education teachers will be either in-person or virtual. Some teachers with specialized certifications may teach both in-person and virtual. Classroom sizes (student-to-teacher ratios) will comply with state law.

Q: What safety supplies will be provided to teachers and to students?

A: We are asking families to provide the initial face masks for students. We will provide back-ups masks as needed. Teachers and classrooms will be provided with cloth masks, gloves, face shields for teachers who need/request them, hand sanitizer, and disinfectant supplies. Designated staff will be provided with gowns, gloves, and other PPE as needed.

Q: What will classrooms look like?

A: Desks will be spread out to the extent possible in traditional classrooms, with six feet of distance. Desks will face one direction to the greatest extent possible. Students will be required to wear masks to limit the potential spread of COVID-19.

Q: What will lunch and recess look like for students?

A: Meals will be provided in disposable containers for students and will be in the classroom or outside when weather permits. Recess will be outside as much as possible. For outdoor recess, students may remove masks as long as students social distance. If recess needs to be indoors due to weather, masks are required and students must wash their hands before and after.

Q: How will parents be notified if their child is a close contact?

A: Parents will be notified by a school administrator if their child is determined to be a close contact in need of quarantine.

Q: Will sports and clubs resume after Fall Break?

A: We continue to monitor the COVID-19 metrics and will resume extracurricular activities as soon as conditions allow.

Q: Will students keep their EEP computers and devices?

A: Students should keep their EEP issued devices. Please keep your EEP devices at home for asynchronous learning. If technology at school is needed, we will provide the device at school.

Q: Will my scholar be required to wear a mask to attend in-person school?

A: Yes.

Q: What are the cleaning protocols?

A: Custodians and staff will be following daily and nightly cleaning routines and using standard, CDC-approved cleaning supplies and disinfectants to ensure that classrooms, common areas, and touch points such as door knobs and light switches are cleaned frequently.

Q: Is there a contingency plan in the event of an outbreak?

A: Determinations about when to shut down will be made on a case-by-case basis in consultation with the Metro Public Health Department. In the event a school or classroom closes, all students and staff will move to the virtual environment. We will follow the attached [state guidance](#).

Q: Will virtual school stay the same? Will there be more assignments?

A: EEP is committed to providing a high-quality education in both the in-person and virtual learning environments. Those who remain in the virtual setting can expect the same experience that is currently being offered, with teachers dedicated to the virtual learning environment.

Q: Will the virtual school schedule be the same as it is now?

A: There will likely be some adjustments to accommodate both teachers and students as we transition some students back to in-person learning and others remain virtual, but generally student schedule structures will remain consistent.