

MINUTES

SCHOOL ADVISORY COUNCIL MEETING

MAY 27, 2021

AMY RICHARDS & ANDY FAUGHT, CO-CHAIRS

Members in Attendance: Melissa Burton, Andy Faught, Toni Fitzgerald, Amy Richards, Clay Thompson, Charles Webb, and Allison Wootson

Staff in Attendance: Elizabeth Hammond, Crystal Curran-Moran, Marsha Edwards, Cameron Gish, Jim Leckrone, and Chris Reynolds

Call to Order:

The meeting was called to order at 7:35 am.

The Council members received a draft of the meetings calendar for the upcoming school year. The members discussed the need for adding a parent representative to the council, as well as a co-chair to the council.

Chris Reynolds reviewed the budget narrative for the two schools and opened by explaining the overall budget drivers:

- We had an enrollment of 765 K-8 students at East End Prep and 500 students were enrolled in Explore's K-7 classes.
- The BEP budget was \$ 14,900 with the actual of \$ 13,489 in this current year.
- We received \$ 2 million in ESSER (stimulus) funds for EEP and \$ 1.2 million was received for Explore. As ESSER (stimulus) funding winds down in FY24, major staffing adjustments must occur moving forward. Investments in staff and staff compensation will be the primary strategy to remain competitive.

At East End Prep, we saw a slight decrease in enrollment by 35 students. The school invested in staff coaching and bonuses. Roughly \$ 500k in repairs to the school building are planned, but only when we receive grant funding. We're also looking into smaller repairs with rent credit from MNPS and will know more about that soon.

At Explore, there was only a slight increase from last year, moving from 494 to 500 – which includes the addition of 7th grade. The school is continuing to invest in staff coaching and longevity bonuses. We've applied for a \$ 400k facilities grant in rent support which is possible, but unlikely.

A brief discussion took place regarding the disappointing enrollment numbers at EEP and Explore, which is largely due to the massive demographic shift taking place in East Nashville. At East End Prep, 6 students departed to be homeschooled; 16 students moved out of Davidson County; while 5 students left to attend another MNPS school. At Explore, 5 students left to be homeschooled; 39 students moved out of Davidson County, and 49 students enrolled at other MNPS schools.

Marsha proposed that a meeting be scheduled next month to study these numbers more closely and examine our school's sustainability. Several council members expressed interest in attending the meeting.

The actual FY23 Budgets for EEP and Explore were presented for the School Advisory Council's approval so that they could be sent to the MOBC Board of Directors final meeting for the fiscal year for their approval.

East End Prep	EEP FY22	EEP FY22 Year	EEP FY23 Budget
	Approved Budget	End Forecast	
	FY22	FY22	FY23
Total Enrollment	850	801	765
BEP/Student	12,200	14,893	14,900
Recurring Revenues			
BEP	10,370,000	10,858,000	11,398,500
Capital Outlay	159,528	133,800	146,447
Federal	892,314	875,084	908,624
Total Recurring Revenues	11,421,842	11,866,884	12,453,571
Per Student	13,437	\$ 14,815	16,279
Total Non Recurring Revenues	2,405,999	2,395,002	2,868,371
Per Student	\$ 2,831	\$ 2,990	3,750
Total Revenues	13,827,841	14,261,886	15,321,942
Per Student	\$ 16,268	\$ 17,805	\$ 20,029
Total Comp. & Benefits	9,213,352	9,307,200	10,228,518
% of Revenues	66.6%	65.3%	66.8%
Subtotal Facilities	882,404	867,484	1,541,959
% of Revenues	6.4%	6.1%	10.1%
Rent only as % of Recurring Revenues	3.2%	3.1%	3.8%
*Total Comp + Facilities	\$ 10,095,757	\$ 10,174,684	\$ 11,770,476
% of Revenues	73.0%	71.3%	76.8%
Transportation	\$ 676,680	\$ 590,000	\$ 772,520
% of Revenues	4.9%	4.1%	5.0%
Instructional Support Costs	1,693,000	1,700,400	1,377,000
% of Revenues	12.2%	11.9%	9.0%
General & Administrative	628,404	810,000	937,431
% of Revenues	4.5%	5.7%	6.1%
Total Expenses	13,093,841	13,275,084	14,857,428
% of Revenues	94.7%	93.1%	97.0%
Net Surplus/(Deficit)	734,000	986,802	464,514
% of Revenues	5.3%	6.9%	3.0%

Explore	FY22 Approved Budget	FY22 Year End Forecast	FY23 Budget
	FY22	FY22	FY23
Total Enrollment	540	481	500
BEP/Student	12,200	14,893	14,900
Recurring Revenues			
BEP	6,588,000	6,707,877	7,450,000
Capital Outlay	88,320	135,200	95,717
Federal	339,681	305,511	560,115
Total Recurring Revenues	7,016,001	7,148,588	8,105,832
Per Student	12,993	\$ 14,862	16,212
Total Non Recurring Revenues			
	1,103,096	511,472	1,919,572
Per Student	\$ 2,043	\$ 1,063	3,839
Total Revenues			
	8,119,097	7,660,060	10,025,404
Per Student	\$ 15,035	\$ 15,925	\$ 20,051
Total Comp. & Benefits			
	5,346,702	4,482,000	7,255,078
% of Revenues	65.9%	58.5%	72.4%
Subtotal Facilities			
	1,626,480	1,611,351	1,683,000
% of Revenues	20.0%	21.0%	16.8%
Rent only as % of Recurring Revenues	18.6%	18.3%	16.1%
*Total Comp + Facilities			
	\$ 6,973,182	\$ 6,093,351	\$ 8,938,078
% of Revenues	85.9%	79.5%	89.2%
Transportation			
	\$ 259,560	\$ 221,000	\$ 290,400
% of Revenues	3.2%	2.9%	2.9%
Instructional Support Costs			
	863,717	934,800	944,719
% of Revenues	10.6%	12.2%	9.4%
General & Administrative			
	476,638	503,809	653,805
% of Revenues	5.9%	6.6%	6.5%
Total Expenses			
	8,573,097	7,752,960	10,827,002
% of Revenues	105.6%	101.2%	108.0%
Net Surplus/(Deficit)			
	(454,000)	(92,900)	(801,598)
% of Revenues	-5.6%	-1.2%	-8.0%
MDHA Rent Deferral			
	698,610	722,005	604,121
Net Surplus/(Deficit) after Rent Deferral	244,610	629,105	(197,477)

Clay Thompson moved that the FY23 school budgets be approved; Amy Richards seconded; all were in favor and the budgets were passed.

Leadership Updates were provided beginning with updated bios on our two Executive Principals, as well as organizational charts for each school. New Explore Principal Cameron Gish was introduced and he shared a little about his background and expressed enthusiasm for stepping into his new role.

FY23 school performance goals were next on the agenda. Chris shared those with the Council.

Top Level School Goals

	EEP/EXPLORE
<u>Financial</u>	
Meet bottom line budget	Per School
Meet or Exceed FY23 Enrollment	765/520
<u>Stakeholder Satisfaction</u>	
Staff Insight Survey	Informational
Family/Student Survey	Informational
<u>Academics</u>	
Composite TVAAS	Level 4 or 5
Math Proficiency	Exceed district and/or state avg.
ELA Proficiency	Exceed district and/or state avg.
Reward Status	Growth or Achievement

Updates for each school were provided, beginning with enrollment projections.

FY23 BUDGET ENROLLMENT

East End Prep				Explore			
Grade	Currently Enrolled for FY23	Budget	Gap	Grade	Currently Enrolled for FY23	Budget	Gap
K	72	82	-10	K	50	80	-30
1	90	82	8	1	75	70	5
2	90	82	8	2	76	70	6
3	90	82	8	3	79	70	9
4	102	99	3	4	58	60	-2
5	95	94	1	5	57	60	-3
6	92	88	4	6	73	70	3
7	80	79	1	7	39	40	-1
8	83	77	6	8			0
Total	794	765	29	Total	507	520	-13

Our teacher retention is encouraging, with East End Prep showing that 85% of staff who finished this recent school year will return in August, and 92% of staff at Explore who finished this past year are also returning. The key vacancy at EEP is a Kindergarten Lead Teacher. At Explore, we need to hire the following:

- Certified Middle Grade Teachers: Math (2) ELA (2) Science (3), Social Studies (1), and Sp. Ed. Resource (1)
- Kindergarten and First Grader each need an Assistant Teacher
- In Culture/Behavior Support one staff member for the Elementary grades and one staff member for the Middle school is needed
- A Director of Operations is still being sought, as well as a Student Recruitment Coordinator, and a Staff Recruitment Coordinator

With no further business, the meeting was adjourned at 8:45 am.